

## INTRO TO AI

**Intended Audience:** Teachers, classroom support staff, and education leadership teams

**Venue:** Virtual via Teams

**Date:** Wednesday, September 24, 2025 4:00pm-6:00pm

**Cost:** \$20

**Description:** *Designed for users that are new to using AI in a professional capacity and/or consider themselves “beginners”.*

- *What is AI and how does it actually work?*
- *Potential for AI in the classroom*
- *Ethical considerations*
- *Trends influencing education*
- *General and MB focus*
- *Reimagine education with AI*

**Registration Deadline:** Monday, September 22nd at 12 noon

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## POWER BI INTERMEDIATE

**Intended Audience:** Technical staff and education leadership teams

**Venue:** SmartPark, Winnipeg

**Date:** September 25 - September 26

**Cost:** \$700

**Description:** *In this course, participants will work in Power BI Desktop to connect to data sets, create visualizations, and publish reports. They will deepen and expand the knowledge they gained in the Intro to Power BI Desktop course in data transformation and modeling, utilizing DAX functions, and data models.*

**Registration Deadline:** September 12

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## CYBERSECURITY FOR EDUCATORS

**Intended Audience:** Non-technical end-users (teachers, support staff, division-office, school/divisional admin, etc)

**Venue:** Virtual via Teams

**Date:** Wednesday, October 8, 2025 4:00pm-6:00pm

**Cost:** \$20

**Description:** *General information and reminders on best practice surrounding:*

- *password creation*
- *when and where to use your work email versus personal*
- *at-home and personal-device access to work systems*
- *work accounts on shared devices*
- *work accounts on public wifi*
- *best practices for classroom teachers and EAs with students and families*

**Registration Deadline:** Monday, October 6th at 12 noon

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## MICROSOFT 365 FOR AUTOMATION AND EFFICIENCY

**Intended Audience:** Teachers, classroom support staff, and education leadership teams

**Venue:** SmartPark, Winnipeg

**Date:** Monday, November 3, 2025

**Cost:** \$150

**Description:** Designed for users who have familiarity with Microsoft and are interested in learning about how these features can be maximized to streamline workplace practices and increase efficiency.

- Collaboration and sharing tips across O365 programs
- Teams environments
- Power Automate
- Copilot AI integration

**Registration Deadline:** One month prior to event

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## INTRODUCTION TO POWER BI DESKTOP

**Intended Audience:** Technical staff and education leadership teams

**Venue:** SmartPark, Winnipeg

**Date:** November 24 - November 26

**Cost:** \$900

**Description:** This course is designed as an introduction to the Microsoft Power BI Desktop app. Throughout the course, participants will work in Power BI Desktop to connect to data, create visualizations (charts) based on that data, and then publish the reports they build. They will use the Power BI Query Editor to perform data modeling techniques to prepare data for visualizations. They'll also experience publishing Power BI reports both locally and to the online Power BI Service, including creating dashboards and mobile phone views. By the end of the course, participants will have a solid foundation of the essential skills in Power BI needed to create Power BI reports, including connecting to data, modeling data, creating visualizations, and publishing.

**Registration Deadline:** One month prior to event

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## MICROSOFT ENDPOINT ADMIN (INTUNE)

**Intended Audience:** Technical staff

**Venue:** SmartPark, Winnipeg

**Date:** November 24 - November 28

**Cost:** \$2900

**Description:** Students will learn to plan and execute an endpoint deployment strategy using contemporary deployment techniques and implementing update strategies. The course introduces essential elements of modern management, co-management approaches, and Microsoft Intune integration. It covers app deployment, management of browser-based applications, and key security concepts such as authentication, identities, access, and compliance policies.

**Registration Deadline:** One month prior to event

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## AI FOR EDUCATION

**Intended Audience:** Teachers, classroom support staff, and education leadership teams

**Venue:** SmartPark, Winnipeg

**Date:** Friday, December 5, 2025

**Cost:** \$150

**Description:** *Designed for users that are new to using AI in a professional capacity and/or consider themselves “beginners”. This in-depth session will explore topics such as:*

- *What is AI and how does it actually work?*
- *Potential for AI in the classroom*
- *Ethical considerations*
- *Trends influencing education*
- *General and MB focus*
- *Reimagine education with AI*

**Registration Deadline:** One month prior to event

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## TECH CHECK

**Intended Audience:** Teachers, classroom support staff, and education leadership teams

**Venue:** Virtual via Teams

**Date:** Wednesday, January 14th, 2026 4:00pm - 6:00pm

**Cost:** \$20

**Description:** *Designed for educators who consider themselves as beginner-intermediate technology users. Scheduled to assist educators who are planning to fine-tune their tech integration plans in the second-half of the school year.*

- *Addressing issues with “education” labelled software*
- *7-step checklist for software selection*

**Registration Deadline:** Monday, January 12th at 12 noon

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## MICROSOFT ACCESSIBILITY AND LEARNING TOOLS

**Intended Audience:** Microsoft Users

**Venue:** SmartPark, Winnipeg

**Date:** Friday, March 20, 2026

**Cost:** \$150

**Description:** *Designed for users who have familiarity with Microsoft and are interested in learning about how these features can increase accessibility for themselves, the colleagues they supervise, or their students. The specific agenda can be modified to fit an audience of general users or those working with students.*

*Basic navigation and features through an accessibility lens, Microsoft Learning Tools: Immersive Reader, Dictate, Language Translation, Office Lens, Math Solver, Live Captions across tools, General accessibility options, Microsoft Coaches: Reading, Speaker, Search*

**Registration Deadline:** One month prior to event

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## TECH INTEGRATION MODELS

**Intended Audience:** Teachers, classroom support staff, and education leadership teams

**Venue:** SmartPark, Winnipeg

**Date:** Friday, April 17, 2026

**Cost:** \$150

**Description:** Informational overview so that educators are prepared to effectively compare options as they map out the integration of digital tools within their practice. Depending on the audience, the sessions provide working time for participants to use a select tool(s) from their practice within the model OR the session can be designed around the integration of a specific tool.

- LoTi
- TPCK/TPACK
- TIM
- SAMR
- Triple E

Each integration model will be:

- Introduced
- Tied to educational influences
- Situated within the MB Framework for Learning
- Critiqued for informed practice
- Modeled in real-time through hands-on examples with the audience

**Registration Deadline:** One month prior to event

**Participant Threshold:** Requires a minimum of 10 participants to proceed

## THE ETHICS AND ACCESSIBILITY CONSIDERATIONS OF AI

**Intended Audience:** Teachers, classroom support staff, and education leadership teams

**Venue:** Virtual via Teams

**Date:** Wednesday, April 29, 2026 4:00pm - 6:00pm

**Cost:** \$20

**Description:** Designed for users who have familiarity with AI and are interested in learning about how it can be used through an informed lens that can increase accessibility for themselves, the colleagues they supervise, or their students.

*Ethical considerations of AI use*

- Environmental
- Copyright/data protection
- Reliability
- Access

*Accessibility options and supports through AI use*

- Generalized considerations
- Accessibility-specific AI tools

*Assessing AI options through a critical lens*

**Registration Deadline:** Monday, April 27th at 12 noon

**Participant Threshold:** Requires a minimum of 10 participants to proceed